

Nov. 2011-
Jul. 2012

REQUEST FOR PROPOSALS

Could your organization use a team of hardworking young people dedicated to improving communities like yours?

AmeriCorps NCCC is here to serve!



AmeriCorps National Civilian Community Corps (NCCC) invites potential Project Sponsors in California, Oregon, Washington, Utah, Idaho, Nevada, Montana, Wyoming, Hawaii (and the Pacific Territories), and Alaska to apply for our teams of developing leaders as we kickoff our Class 18 at the Pacific Region Campus located in Sacramento, CA.

The NCCC Pacific Region Campus deploys to serve on projects lasting an average of 6-8 weeks. Teams are available during four project rounds (see next page); project round start and end dates listed are subject to change, and proposed projects need not fill the entire round. Assignment of teams to projects is contingent on the availability of sufficient funds for our program and the availability of teams.

Who Can Apply?

Nonprofit and faith-based organizations, government entities (federal, state, and local), public and private schools and universities, and Native American Tribal Councils.

Projects must fit within one or more of the following project focus areas: Environmental Conservation & Stewardship, Infrastructure Improvements, Energy Conservation, Urban & Rural Development, and Natural and Other Disasters.

We are especially interested in organizations working on disaster-related projects. Any organization working on prevention, preparedness, response, recovery, or mitigation efforts will be given priority.

About NCCC Members

- Women and men ages 18-24 who serve full-time for ten-months.
- Recruited nationally and are from different social, cultural, and educational backgrounds.
- Over 30% are college graduates, 30% with some college background, 30% with high school diplomas, and a small percentage that are working towards their General Equivalency Diploma (GED).
- Assigned to a team of 10-12 Members who are supervised by a Team Leader.

What NCCC Provides

- Team Leader to coordinate and reside with each team. Team Leaders are not technical project supervisors, but are responsible for managing their teams and report to NCCC staff Unit Leaders.
- One 15-passenger van per team; fuel covered by NCCC (except in Hawaii and Alaska where a means of transportation and fuel must be provided).
- Limited funds specifically designated for the team to purchase groceries *if the Project Sponsor cannot provide food* (in the past, meals have been provided by cafeterias, restaurants or church groups, gift cards to grocery stores, or access to food banks).
- *Limited* hand tools and other housing supplies
- All Members are fully covered by the provisions of the Federal Tort Claims Act and the Federal Employees Compensation Act (workers' compensation claims).

Sponsoring Organization Requirements

There is no direct charge or required match for a team's services, but Project Sponsors must provide (and pay for, if necessary):

- Lodging for the team (if more than a reasonable driving distance/time from Sacramento, CA). Housing should include access to a full kitchen for meal preparation (if meals are not provided), bathroom facilities, at least two sleeping areas for men and women, and parking for one van. *See Lodging Options below.*
- All project materials and special tools/equipment.
- All technical supervision to ensure the smooth arrival of supplies and guarantee the necessary training for the task at hand (approx. 15-20 hours per week, depending on project work). Examples include tool safety training, proper painting techniques, tutoring-mentoring strategies, etc.
- Orientation to your organization and community, as well as "service learning" education on the social issues related to the project.

Lodging Options

One thing to keep in mind is that NCCC Members are flexible and housing varies greatly from project to project. If you have ideas about housing but are not sure if they would meet our requirements, please contact your Assistant Program Director (APD). Here are some ideas: volunteer centers, churches, youth hostels, YMCA/YWCA facilities, vacant apartments and/or public housing facilities, college dorms, military facilities, federal government facilities, camping (NCCC can provide camping gear), summer camps during the off-season, retreat centers, state park cabins.

Application Process

Each state has an APD that will support you through the application process. Our APDs are here to offer technical assistance and help with project development. Concept Forms and applications should be directed to the APD responsible for project development in your state (see below). Your APD will support you with technical service and walk you through the entire application process.

New Project Sponsors (organizations that have *never* worked with NCCC before):

Please submit a Project Concept Form. You will be notified when your Form is received and it will be reviewed by our Program Office staff. If the Project Concept Form meets NCCC requirements, you will be invited to submit a full application. Please wait to receive an invitation from your APD before submitting a full application.

Returning Project Sponsors:

Please submit the full application as your first step. Once your application is received, your APD will be in touch with you about the status of your application and the availability of teams.

Project Round Dates	Concept Form Due	Project Application Due
Round 1: 1st week of Nov. – Mid-Dec. (Required days off for Thanksgiving: 11/24 & 11/25)	July 18, 2011	August 15, 2011
Round 2: 2nd week of Jan. – 1st week of Mar.	September 12, 2011	October 10, 2011
Round 3: 3rd week of March – Mid-May	November 21, 2011	December 12, 2011
Round 4: End of May – End of July	February 1, 2012	February 27, 2012

PACIFIC REGION CONTACT INFORMATION

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MAKE YOUR APPLICATION MORE COMPETITIVE!

Below are components of strong project applications:

- Utilize all Members effectively for a minimum of 40 hours a week, with minimal routine or menial work
- Outline specific tasks, goals and detailed work plan
- Provide ongoing opportunities for Members' growth and development
- Outline your plan for sustainability
- Organizations submitting thorough, detailed applications by the deadlines – with housing already determined – will also receive preference.

Applications that address the following National or Regional initiatives will receive higher priority:

- Projects focused on disaster-related service work
- Projects in a targeted city: Sacramento or Los Angeles
- Factors of demonstrated need within our 5 service areas (described on first page)
- Proposals to utilize teams to lead non-NCCC volunteers, or to increase your volunteer capacity.