



Department of Commerce, Community, and Economic Development
 Division of Corporations, Business and Professional Licensing
 P.O. Box 110806, Juneau, Alaska 99811-0806
 Phone: (907) 465-4570 ★ E-mail: license@alaska.gov
 Website: www.commerce.alaska.gov/occ/pust.htm

For Division Use Only

**BIENNIAL UNDERGROUND STORAGE TANK
 WORKERS CERTIFICATION RENEWAL**
 January 1, 2012 – December 31, 2013

IT IS TIME TO RENEW YOUR CERTIFIED UNDERGROUND STORAGE TANK WORKER'S CERTIFICATION

Your certification to practice as an underground storage tank worker in the State of Alaska expires on **December 31, 2011**. It is illegal for you to practice if your certification has expired. **There is no grace period.** To renew your certification for the period from January 1, 2012, through December 31, 2013, return this **signed** application and proof of exam(s) to the above address. You can pay with a check or money order payable to the State of Alaska or use the attached credit card payment form. **This is the only renewal notice you will receive.** Incomplete applications or insufficient fees will result in your renewal being rejected.

RENEWAL DUE DATE - If you have met the exam requirements below, submit this renewal application as soon as possible to ensure processing prior to the lapse date of December 31, 2011.

TESTING REQUIREMENT - Pursuant to 18 AAC 78.440(c)(3), to renew your certificate, you must pass the Underground Storage Tank Worker examination in the category(ies) for which you are currently certified. If you passed the International Conference Code (ICC) and Alaska State Specific Examinations after January 1, 2011, you do not need to retake the exams for this renewal, but you must submit evidence of having passed these exams. To take the exam(s), contact:

Laser Grade 1-800-211-2754, <http://www.lasergrade.com/>
 Pearson Vue 1-800-275-8301, <http://www.vue.com/>
 ICC Website: www.iccsafe.org

NOTE: If you have maintained certification in a specific category for at least six consecutive years, you are only required to take and pass the examination required for every third renewal of that category of certification as long as you have performed at least two UST projects in the category during the calendar year before each renewal.

MAILED RENEWAL FORMS: If you received this renewal application in the mail with a barcode in the upper right hand corner of the first page, **do not duplicate this form for another professional's use.** The barcode is specific to your name and license number. Forms without the barcode are available on our website at <http://commerce.alaska.gov/occ/pust.htm>

NAME CHANGE - If you have had a legal name change since your last license was issued, enclose a certified true copy of the legal document (marriage certificate, divorce decree, etc.) as proof of the change.

EXPIRED CERTIFICATIONS - There is no "inactive" license status. Renewal applications postmarked after December 31, 2009 will not be accepted. If your license lapses, you must reapply for an initial license.

SOCIAL SECURITY NUMBERS - In accordance with AS 08.01.100, the department is not authorized to renew a license, unless the applicant's social security number has been provided to the department. If you do not have a social security number, contact the board office for a waiver application. If you previously qualified for a waiver to this requirement, you must still requalify to renew.

PAYMENT OF CHILD SUPPORT AND STUDENT LOANS - If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, or if the Alaska Commission on Post-Secondary Education has determined you are in loan default, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 or the Post-Secondary Education office at (907) 465-2962 or 1-800-441-2962 to resolve payment issues.

PUBLIC INFORMATION - Please be aware that all information on this renewal form will be available to the public, unless required to be kept confidential by state or federal law. **Information about current licensees, including mailing addresses, is available on the Division's website at www.commerce.alaska.gov/occ under "License Search."**

BUSINESS LICENSES - Renewal applications for business licenses will be mailed separately. For more information about business licenses, call (907) 465-2550 or use Internet address: <http://www.commerce.alaska.gov/occ/buslic.htm>



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BIENNIAL UNDERGROUND STORAGE TANK WORKERS CERTIFICATION RENEWAL

January 1, 2012 – December 31, 2013

PLEASE FILL OUT THIS SECTION:

Social Security No.: (Mandatory on every renewal) License Number:

Daytime Telephone No.: Date of Birth:

Name Change: If you have had a legal name change since your last UST certification was issued, please enclose a copy of the legal document (marriage certificate, divorce decree, etc.) for proof of your name change.

Name: Last First Middle

Corrected Mailing Address (complete only if your address is different than the address label shown on page 1):

P.O. Box or Street City State Zip Code

PROFESSIONAL FITNESS: THE FOLLOWING QUESTIONS MUST BE ANSWERED. A "YES" ANSWER MAY NOT AUTOMATICALLY RESULT IN LICENSE DENIAL.

- 1. Since the date of your last application for Underground Storage Tank Worker have you had a professional license denied, revoked, suspended, or otherwise restricted, conditioned, or limited or have you surrendered a professional license, been fined, placed on probation, reprimanded, disciplined, or entered into a settlement with a licensing authority in connection with a professional license you have held in any jurisdiction including Alaska and including that of any military authorities or is any such action pending?
2. Since the date of your last application for Underground Storage Tank Worker have you been convicted of a crime or are you currently charged with committing a crime? For purposes of this question, "crime" includes a misdemeanor, felony, or a military offense, including, but not limited to, driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license. "Convicted" includes having been found guilty by verdict of a judge or jury, having entered a plea of guilty, nolo contendere or no contest, or having been given probation, a suspended imposition of sentence, or a fine.

If you answered "Yes" to the above questions, please explain dates and circumstances on a separate piece of paper, and send any supporting documents that are applicable (court records, etc.).

To renew your certification, you must send us:

- 1. completed and signed renewal form;
2. applicable fee(s); and
3. proof that you have passed the ICC and State Specific Examinations after January 1, 2011. Each time you renew, you are required to retake and pass the ICC and State Specific Examination for the category(ies) in which you are certified. Information about references for the exam(s) can be found on the Internet at http://www.icbo.org/Certification/ast-ust/ A copy of your examination results, which clearly reflect the exam category, date and a passing score, is acceptable proof of having met this requirement. (SEE EXCEPTIONS ON NEXT PAGE.)

EXCEPTIONS

If you have already passed these exams within the last year (since January 1, 2011), you are not required to retest. You are still required to send in this renewal form and your examination results, which clearly reflect the exam category, date, and passing score.

OR

If you have maintained the same UST worker identification (license) number in a specific category from December 31, 2005 through December 31, 2011, you are only required to pass the examination for every third renewal (i.e., December 31, 2015, December 31, 2021, and December 31, 2027) of that category of certification. **You must complete the Affidavit of Compliance below if you qualify for this option.**

AFFIDAVIT OF COMPLIANCE		
I HEREBY CERTIFY that I have maintained the same UST worker identification (license) number for each specific category checked below from December 31, 2005 through December 31, 2011 <u>and</u> I have performed at least two UST projects for each specific category during 2011:		
	PROJECT #1 UST Facility No.	PROJECT #2 UST Facility No.
• Installation, including repairs and significant reconfiguration	_____	_____
• Tank tightness testing	_____	_____
• Closure, including removal (decommissioning)	_____	_____
• Cathodic protection testing	_____	_____
• Inspector	_____	_____
Signature _____	Date _____	

TO RECEIVE CERTIFICATION IN A NEW CATEGORY, PLEASE CONTACT THE DIVISION FOR AN APPLICATION.

You must renew your certification before December 31, 2011, or your Underground Storage Tank Worker Certification will expire. **Renewal applications postmarked after December 31, 2011 will not be accepted.** It will be necessary for a new certification which requires a new application, fees, work experience, and current passage of the ICC and Alaska State Specific examination.

Indicate the category(ies) for which you are renewing (you may renew only categories for which you are currently certified and for which you have met the exam requirements). The renewal certification fee PER category is \$105.00.

- Installation, including repairs and significant reconfiguration – \$105.00
- Tank tightness testing – \$105.00
- Closure, including removal (decommissioning) – \$105.00
- Cathodic protection testing – \$105.00
- Inspector – \$105.00

I certify that I have either submitted a copy of my exam results for each category for which I am certified OR I have signed the Affidavit of Compliance (if applicable). Further, the information in the application and on any documents submitted with this renewal are true and correct.

SIGN HERE

Signature

Date

DEPARTMENT OF ENVIRONMENTAL CONSERVATION EMPLOYEES:

Regulation 18 AAC 78.480(e) – Certification issued to a Department of Environmental Conservation employee under this chapter expires automatically on the employee’s last day of employment with the department. If the employee wishes to become certified as an underground storage tank worker after leaving department employment, he or she must meet the requirements of all applicable state laws, including 18 AAC 78.415 and 18 AAC 78.455, and pay all required fees. (Department employees are not required to pay the licensing fee; however, all other requirements for renewal apply.)

Department of Environmental Conservation employee, please have your supervisor sign the following statement:

I attest that _____ is currently employed with the Department of Environmental Conservation.

SIGN HERE

Signature of Supervisor

Date



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 Fax: (907) 465-2974

OFFICE USE ONLY

CREDIT CARD PAYMENT

For security purposes, please **do not email or fax** credit card information. Mail this form with the completed renewal to the Division. Completion of this form is not proof of payment until the division processes the information contained herein. If any information on this form is illegible, the form will be rejected. Please print.

Name of Applicant or Licensee: _____
Corporate or Individual (first, middle, last)

License Number (if applicable): _____

Type of License: _____

I wish to make payment by credit card for the following (check all that apply):

	Amount
<input type="checkbox"/> Application fee	_____
<input type="checkbox"/> License (or renewal) fee	_____
<input type="checkbox"/> Fine	_____
<input type="checkbox"/> Other (specify): _____	_____
Total:	_____

Print Name on Credit Card: _____

Complete Mailing Address: _____

Telephone Number: _____

Email Address (optional): _____

Credit Card Type (check one): VISA MASTERCARD

Signature of Credit Card Holder: _____

Card Number: _____ **Expiration Date:** _____

The bottom section of this form will be destroyed upon processing of the payment.