



DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
CONTRACTOR LICENSING SECTION

333 WILLOUGHBY AVENUE, 9<sup>TH</sup> FLOOR, JUNEAU, AK 99801  
P.O. BOX 110806, JUNEAU, AK 99811-0806

If your company name begins with A-K, contact: 907-465-8444

If your company name begins with L-Z, contact: 907-465-5372

If applying for a Mechanical Contractor license, contact: 907-465-8443

Website: [www.commerce.alaska.gov/occ/](http://www.commerce.alaska.gov/occ/)

## CONSTRUCTION CONTRACTOR APPLICATION PACKET

Attention: Contractor Applicant

The State of Alaska has three different types of contractors: general, mechanical, and specialty.

### General Contractors

General contractors may perform new home construction, commercial work, and residential remodel work. General contractors that oversee new home construction or perform residential work greater than 25% of the value of the structure being altered must obtain a residential contractor endorsement. After a residential contractor endorsement is assigned, the General Contractor With Residential Contractor Endorsement license will be issued. General contractors who perform commercial work or do residential remodel work lesser than 25% of the value of the structure being altered are not required to have a residential contractor endorsement and will be issued a General Contractor Without Residential Contractor Endorsement license.

### Specialty Contractors

Specialty contractors may perform work that requires the use of not more than three trades. 12 AAC 21.200 - .570 lists all acceptable trades. The trade list is also included in this application packet. If you choose "Other Specialty" from the list you must submit with the application a detailed and complete description of the work for further review by the Division. If your work falls under more than three trades you may apply for a general contractor license type.

### Mechanical Contractors

Mechanical contractors are required to have or employ a currently licensed mechanical administrator before a license will be issued. Mechanical contractors may perform any of the mechanical disciplines for which they have an administrator assigned (plumbing, heating, sheet metal, or refrigeration); however, mechanical contractors may perform only mechanical work. The installation of mechanical controls requires both an electrical and mechanical administrator's license.

The Department of Labor and Workforce Development requires additional certification for individuals who work with asbestos abatement, hazardous painting, or explosives, and also licenses electrical journeymen and plumber journeymen.

**GENERAL CONTRACTOR AND RESIDENTIAL CONTRACTOR ENDORSEMENT LICENSES EXPIRE ON DECEMBER 31<sup>ST</sup> OF EVEN YEARS.**

**SPECIALTY AND MECHANICAL CONTRACTOR LICENSES EXPIRE ON DECEMBER 31<sup>ST</sup> OF ODD YEARS.**

## FEE SCHEDULE

The following fees have been established by regulation under authority cited in AS 08.01.065 and AS 08.18.041:

1. Nonrefundable application fee for initial (new/entity change) application, \$50.
2. Initial/entity change registration fee (for all or part of the first license period), \$200.
3. Biennial registration renewal fee (for all or part of the licensing period), \$200.
4. For changing from specialty contractor to general contractor (upgrading) or from general contractor to specialty contractor (downgrading); fee varies - please request instructions for upgrading or downgrading.
5. Fee for changing company name (entity remains the same), \$50.
6. Fee for adding, deleting, or changing specialty, \$25.
7. Duplicate license fee, \$5.
8. Fee for verification or certification of Alaska registration, \$20.
9. Returned check fee, \$20.

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## **CONSTRUCTION CONTRACTOR APPLICATION INSTRUCTION SHEET**

AS 08.18.011 states in part: "It is unlawful for a person to submit a bid or work as a contractor until that person has been issued a certificate of registration by the Department of Commerce, Community, and Economic Development."

Applications are processed generally within 15 working days of receipt by the division and are processed according to the date received in the Division's office. The license will be issued only if all documents and fees are correct. **An incorrect document will be returned for correction.** The following must be on file before a registration may be issued:

1. **APPLICATION** - completed, signed, and notarized. This application is for **CONTRACTOR REGISTRATION ONLY**.
2. **SURETY BOND FOR GENERAL CONTRACTOR (\$10,000) OR FOR SPECIALTY OR MECHANICAL CONTRACTOR (\$5,000)**. Either:
  - a. a surety bond issued by an insurer or other surety company (AS 08.18.071), with the bonding company's power of attorney (and the bond must be signed by both the principal and the surety), page 4; or
  - b. a Time Certificate of Deposit or Savings Passbook issued by a bank or trust company authorized to do business in Alaska (must be physically located in Alaska). The certificate or passbook should read, "State of Alaska in trust for (contractor) ." The original certificate or passbook is held by the State and must have a properly executed Assignment of Cash Deposit form (page 5 of this application); or
  - c. a cashier's check. Cash will be deposited in a Trust Account established by the State, which does NOT pay interest. A completed, signed, and notarized Assignment of Cash Deposit form (page 5 of this application) must accompany the cashiers check.
3. **LIABILITY INSURANCE** - A certificate of insurance for public liability and property damage insurance (not less than \$20,000 for property damage, \$50,000 for injury or death to one person, \$100,000 for injury or death to more than one person). Either a certificate of insurance issued by an insurance agency or page 6 of the contractor application is acceptable.
4. **WORKERS' COMPENSATION** - Evidence of workers' compensation insurance is required under AS 23.30 for registration as a construction contractor. The insurance must be provided by a private insurance carrier registered to do business in the State of Alaska and the policy must be specifically written to pay benefits as provided by Alaska law. According to AS 23.30.025, an "all states endorsement" is **not** acceptable. Your company may be '**exempt**' from carrying workers' compensation insurance if you do **not** have employees, please review page 7 of this application.
5. **FEE** - New applications, \$250 (\$50 - nonrefundable application fee, \$200 license fee). For changes, see fee schedule. Check or money order should be made payable to the State of Alaska.
6. **RESIDENTIAL ENDORSEMENT** - Applications for a general contractor registration who are intending to bid on or perform building or remodeling of privately-owned residential structures of one to four units must also apply for or have the residential contractor endorsement. A general contractor who does not have someone with the endorsement will be issued a registration for "general contractor – without residential contractor endorsement." There is a separate residential contractor endorsement application, please contact the Division, or visit the website listed above, for more information.
7. **SPECIALTY TRADES** - A specialty contractor must include the trade designation(s) for its business: up to three trades taken from the specialty contractor trades list (12 AAC 21.200 - 12 AAC 21.570), which is enclosed. An applicant applying for the specialty trade of "mechanical-exempt" must provide the specific mechanical-exempt provision(s) in AS 08.40.390 for which the work is exempt under.

Applicants wishing to perform electrical work or to include electrical as a specialty trade are required to have an electrical administrator's license assigned to their company. Please contact the division for more information.

8. **MECHANICAL CONTRACTOR.** A mechanical contractor or a company performing mechanical work is required to have a mechanical administrator's license. Please contact the division for more information.
9. **BUSINESS LICENSES.** All construction contractors required to be licensed by the State of Alaska MUST apply for an Alaska Business License. Applications for business licenses are processed separately. For more information about business licenses, call (907) 465-2550 or use internet address: [http://commerce.alaska.gov/occ/home\\_bus\\_licensing.html](http://commerce.alaska.gov/occ/home_bus_licensing.html)

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**SPECIAL NOTES:**

1. **Payment of Child Support and Student Loans:** If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, or if the Alaska Commission on Post-Secondary Education has determined that you are in loan default, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 or the Post-Secondary Education office at (907) 465-2962 or 1-800-441-2962 to resolve payment issues.
2. **Social Security Number:** In accordance with AS 08.18.021(1) and AS 08.01.060(b), the department is not authorized to issue a license, unless the applicant's social security number has been provided to the department. If you do not have a social security number, you may download the application, "Request for Exception," form at: <http://www.commerce.alaska.gov/occ>, or contact the division for the form. If you previously qualified for a waiver to this requirement, you must still requalify to renew.
3. **Changes to contractor registration:** The instructions provided with this application apply mainly to initial (new) applications for licensure. For changes to current licenses, separate instruction sheets and additional assistance are available by calling the telephone number listed on the cover sheet.
4. **Residential Contractors:** Applicants for the general contractor type may not undertake the construction or alteration, or submit a bid to undertake the construction or alteration of a privately-owned residential structure of one to four units or advertise or publicly represent that the general contractor may undertake work of this type in the state without a residential contractor endorsement. 'Alteration' means changes that have a value greater than 25 percent of the value of the structure being altered." (AS 08.18.025)
5. **Cash Deposits:**
  - a. 12 AAC 21.120 requires a Time Certificates of Deposit, savings passbooks, and cash deposits remain pledged to and held by the State of Alaska for THREE YEARS after:
    1. the effective date of a surety bond that replaces the cash bond; or
    2. the lapse without renewal, or the revocation, or suspension of the contractor's registration; or
    3. the surrender of the license before expiration.\*

\* NOTE: The three-year waiting period begins upon the Division's receipt of a notarized statement that business operations have ceased. If there is no notarized statement on file, the three-year waiting period begins on the expiration date of the license.
  - b. If the entity of the business changes, i.e., adds partners, incorporates, etc., the cash deposit is not transferable. A new and separate bond is required, and the original cash bond must remain on file for three years before it can be released.
6. **Corporations:** If you intend to do business in Alaska as a corporation, it will be necessary for you to register your corporation with the Corporations section of the Division of Corporations, Business and Professional Licensing, Department of Commerce, Community, and Economic Development. Authority for this requirement is AS 10.06.05 – 10.06.995. For information concerning these requirements, please contact the Corporations section at P.O. Box 110806, Juneau, Alaska 99811-0806, (907) 465-2530.
7. A change of entity is any of the following changes to the type of business organization presently reflected in the Division's records: sole proprietorship to either partnership or corporation; change from one sole proprietor to a different sole proprietor; partnership to either sole proprietorship or corporation; adding, deleting, or replacing (changing) partners; corporation to either sole proprietorship or partnership; registration of a new corporate file number. In order to file an entity change, you must submit new bonding/cash deposit, general liability insurance, and workers' compensation. Licenses are not transferable between entities.

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CONSTRUCTION CONTRACTOR REGISTRATION APPLICATION

Please read the instruction sheet attached before completing this application. Mail this application to the address listed above. Do not fax or email this application.

1. APPLYING FOR:

- Initial Registration - \$250
Entity Change - \$250
Specialty Change - \$25
Upgrade - Contact the Division for the appropriate amount
Downgrade - Contact the Division for the appropriate amount
Name Change (entity remains the same) - \$50

2. Previous or Current Contractor License Number (if applicable):

3. Official Doing Business as Name (DBA):
The DBA must be separate and distinct from all other registered contractor's DBA (12 AAC 21.030). Please contact the Contractor Section to find out if your DBA is already in use.

4. Owner Name:
List individual name(s) of owner(s) if under sole proprietorship or partnership. List complete name of entity if under a corporation, LLC, LLP, or LP.

5. Complete Mailing Address:
City State ZIP Code

6. Business Telephone:

7. Type of Contractor License Applying for (check one box only):
General Contractor with Residential Contractor Endorsement
General Contractor without Residential Contractor Endorsement
Specialty Contractor
List up to three trade names from the specialty list included in this application packet:
1.
2.
3.
If selecting "Electrical Contractor" or "Communications Contractor" as a specialty, an Electric Administrator assignment is required.
Name of Electrical Administrator:
Electrical Administrator License Number:
Mechanical Contractor (a currently licensed mechanical administrator is required)
Name of Mechanical Administrator:
Mechanical Administrator License Number:

8. **Type of Business Entity or Organization** (check one box only):

Sole Proprietorship

Corporation or Incorporated

LP

Partnership

LLC

LLP

9. **Complete Name and Mailing Address of Sole Proprietor or Partners, including Social Security Number and Date of Birth:**

a) \_\_\_\_\_

Address

SSN: \_\_\_\_\_

\_\_\_\_\_

DOB: \_\_\_\_\_

\_\_\_\_\_

b) \_\_\_\_\_

Address

SSN: \_\_\_\_\_

\_\_\_\_\_

DOB: \_\_\_\_\_

\_\_\_\_\_

c) \_\_\_\_\_

Address

SSN: \_\_\_\_\_

\_\_\_\_\_

DOB: \_\_\_\_\_

\_\_\_\_\_

10. **Complete Name and Mailing Address of Corporate Officers, Members, managing Members of LLC, LP or LLP:**

a) \_\_\_\_\_

b) \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c) \_\_\_\_\_

d) \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: Attach a list of officers and addresses if needed.

**I hereby certify that the information on this application is true and complete to the best of my knowledge. I understand that any false or misleading information may result in failure to obtain registration or subsequent revocation of my registration.**

\_\_\_\_\_  
Printed name of Owner/Corp. Officer or Member

\_\_\_\_\_  
Signature of Owner/Corp. Officer or Member

SUBSCRIBED AND SWORN to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

(NOTARY SEAL)

\_\_\_\_\_  
My Commission Expires

**Mail the application with the following. Do not submit documents separately.**

- 1) Original application form completely and accurately filled in, signed and notarized. Missing information will cause delays in processing or a return of the application.
- 2) Original surety bond duly signed by the principle and provider, with surety seal and power of attorney.
- 3) Proof of current general liability insurance issued by provider
- 4) Proof of current workers compensation insurance issued by the provider. For sole proprietorship, partnership or LLC who do not have employees submit a completed Workers Compensation Insurance form (page 7 of the application packet).
- 5) Application and registration fee in check or money order payable to the State of Alaska or use the Credit Card Payment form available on: <http://commerce.alaska.gov/occ/>

**IMPORTANT NOTE:** All documents should list identical business name (DBA) and owner name. A sole proprietorship is limited to only one person as owner, a husband and wife are two persons and therefore a partnership. For sole proprietorship and partnerships, all names of owners and DBA must match exactly on all documents.

**A contractor is also required to have a state business license. Contact Business Licensing at (907) 465-2550 or visit the website: [http://commerce.alaska.gov/occ/home\\_bus\\_licensing.html](http://commerce.alaska.gov/occ/home_bus_licensing.html)**

**CONSTRUCTION CONTRACTOR SURETY BOND**  
**Required by the Construction Contractors Registration Act, AS 08.18**

Bond No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_ doing  
business as \_\_\_\_\_ as principal,  
and \_\_\_\_\_, a corporation duly  
authorized to transact surety business in the State of Alaska, as surety, are held and firmly bound to the State of  
Alaska, in the sum of \_\_\_\_\_ thousand dollars (\$\_\_\_\_\_), lawful money of the United States, for the  
payment of which, well and truly to be made, we and each of us, bind ourselves, our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THE ABOVE OBLIGATIONS ARE THAT: Whereas the above bound principal has or is  
about to obtain a certificate of registration to engage or continue in the business of construction contracting in the  
State of Alaska in accordance with the provisions of AS 08.18 and desires to give bond as required by law.

NOW THEREFORE, if the principal, in compliance with AS 08.18, shall pay all taxes and contributions due the  
state and political subdivisions of the state, and shall pay all person furnishing labor or materials or renting or  
supplying equipment to the principal, and shall pay all amounts that may be adjudged against the principal by  
reason of negligent or improper work or breach of contract in the conduct of the contracting business or by reason  
of damage to public facilities occurring in the course of a construction project, and shall pay all amounts necessary  
to satisfy settlements of valid liens and judgments which result from lien foreclosure suits, the above obligation  
shall be null and void; otherwise, it is to remain in full force and effect.

THE TOTAL LIABILITY HEREUNDER, during the period for which this bond is written shall not exceed the sum of  
\_\_\_\_\_ thousand dollars (\$\_\_\_\_\_).

LIABILITY UNDER THIS BOND commences \_\_\_\_\_ and shall be continuous  
until the certificate of registration is revoked or otherwise terminated by the Department of Commerce, Community,  
and Economic Development or until 30 days after the surety sends written notice of cancellation to the Department  
of Commerce, Community, and Economic Development, Division of Corporations, Business and Professional  
Licensing, State of Alaska. The bond shall apply to all liens and liabilities which arise during the effective period of  
the bond and to which the bond is applicable under law, even if the liens are foreclosed or valid liens settled after  
the effective period of the bond or the liabilities are enforced after the effective period of the bond.

IN WITNESS WHEREOF, the surety has affixed its hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PRINCIPAL (Applicant)

SURETY

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Title: \_\_\_\_\_

Attorney-in-fact: \_\_\_\_\_

THIS BOND IS NOT VALID UNTIL SIGNED BY BOTH  
PRINCIPAL AND SURETY. PLEASE NOTE: Surety's  
Power of Attorney **must be attached.**

Agency Name: \_\_\_\_\_

Division of Corporations, Business and Professional  
Licensing, P.O. Box 110806, Juneau, AK 99811-0806

Address: \_\_\_\_\_

**(Surety's Seal)**

**ASSIGNMENT OF CASH DEPOSIT**

12 AAC 21.120(a)(2): A certificate of deposit or other negotiable instrument filed with the commissioner instead of bond must be accompanied by an Assignment of Cash Deposit signed by BOTH the contractor and bank representative acknowledging transfer to the department.

For Value received, the undersigned assigns and transfers to the State of Alaska, the attached

Certificate of Deposit No. \_\_\_\_\_

Other Security No. and type \_\_\_\_\_

In the amount of \_\_\_\_\_, issued by:

Bank Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

as and for the construction contractor's surety bond as required by the laws of the State of Alaska for the registration of \_\_\_\_\_

(sole proprietor or all partners' names, the corporation name, the LLP name, or the LP name)

as a contractor doing business as \_\_\_\_\_,

which is a  sole proprietorship  partnership  corporation  LLC  LLP  LP

The undersigned irrevocably constitutes and appoints the State of Alaska by and through its duly authorized agents as its Attorney-in-Fact to do all things necessary and appropriate to effectuate the purposes of this assignment.

It is agreed and understood that this assignment shall remain in full force and effect for the period of time provided by law for actions against the surety bond.

All persons whose names appear on the certificate or passbook account must sign below.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Signature

This is to certify that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a notary public in and for the State of \_\_\_\_\_, duly commissioned and sworn, personally appeared \_\_\_\_\_ to me known to be the person(s) described in and who executed the above and foregoing Assignment of Cash Deposit, and he/she/they acknowledged to me that he/she/they signed and sealed it freely and voluntarily for the uses and purposes stated in the assignment.

WITNESS my hand and official seal on the day and year written above.

**(Notary Seal)**

\_\_\_\_\_  
Notary Public for the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

By signature below, the issuing institution agrees that only the State of Alaska, upon presentation of written notice, shall cause the release of any and all funds described above.

\_\_\_\_\_  
Printed Name of Bank Representative

\_\_\_\_\_  
Signature of Bank Representative

\_\_\_\_\_  
Date

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**CERTIFICATE OF INSURANCE COVERAGE**  
**Required by the Construction Contractors Registration Act, AS 08.18**

**Submit this completed original form or a Certificate of Insurance issued by your provider with the Construction Contractor Application.**

This is to certify that we are a duly authorized casualty insurer eligible to write business in the State of Alaska and have written a public liability policy of not less than the limits required under AS 08.18 on behalf of,

\_\_\_\_\_ (sole proprietor or all partners' names or corporation name)

DBA: \_\_\_\_\_

for registration as a construction contractor, under policy number(s) \_\_\_\_\_

effective from \_\_\_\_\_ to \_\_\_\_\_. In the event the above policy is cancelled for any reason, we agree to furnish the Department of Commerce, Community, and Economic Development, Construction Contractor Section at the above address, a NOTIFICATION OF CANCELLATION at least 30 days before the effective date of that cancellation.

\_\_\_\_\_  
Name of Insurance Carrier (not agency)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State ZIP Code

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

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**WORKERS' COMPENSATION INSURANCE**

**This form must be completed and returned with the Construction Contractor Application. Submit this completed original form or a Certificate of Insurance issued by your provider.**

Under AS 08.18.101, evidence of workers' compensation insurance is required under AS 23.30 for registration as a construction contractor. The insurance must be provided by a private insurance carrier registered to do business in the State of Alaska and the policy must be specifically written to pay benefits as provided by Alaska law. According to AS 23.30.025, an "all states endorsement" is **not** acceptable.

In order to meet the workers' compensation requirements you must comply with one (or more) of the following sections as applicable.

**A)** Please attach a Certificate of Insurance or have your agent complete the following information regarding the workers' compensation insurance coverage:

**This is to certify that we are a duly authorized insurer admitted to do business in the State of Alaska and have written a workers' compensation policy, as required under AS 23.30 on behalf of:**

Owner, partners, LLC or Corporation name: \_\_\_\_\_

Registered D/B/A (doing business as name): \_\_\_\_\_

Policy number: \_\_\_\_\_

Policy Period effective as: \_\_\_\_\_ to: \_\_\_\_\_

Name of Insurance Provider (not agency): \_\_\_\_\_

Name and Address of Insurance Agency: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Agent/Broker

\_\_\_\_\_  
Date

**B)** A **Corporation** must submit a valid workers' compensation policy **and/or** a corporate waiver for the registered officers. Without the waiver, the officers of the corporation are considered employees and a workers' compensation policy must be submitted. Information about the executive officer waiver is available through the Workers' Compensation Board at (907) 465-2790. After the waiver is issued please attach a copy to this form.

**C)** Your company may be **'exempt'** from carrying workers' compensation insurance if you do **not** have employees **and** the construction contractor registration falls under one of the following categories (please check the appropriate 'type of business').

- Sole proprietorship-the registered owner does not need workers' compensation.
- Partnership-the registered partners do not need workers' compensation.
- Limited Liability Company (LLC)-the registered managing partner does not require workers' compensation coverage.

**Under penalty of unsworn falsification, I declare I have read the above statement, have met the requirements of AS 23.30 and will continue to meet these requirements for the duration of the license.**

\_\_\_\_\_  
Printed Name of Owner, Partner, Corporate Officer or Managing Member

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SPECIALTY CONTRACTOR TRADES LIST**  
**(12 AAC 21.200 - .570)**

**12 AAC 21.200. SPECIALTY CONTRACTOR TRADES.** "Specialty contractor" is defined in AS 08.18.171(9). The following specialty contractor trades are the trades recognized by the department for the purposes of specialty contractor registration under AS 08.18.021, and are the trade designations that will appear on a specialty contractor certificate of registration issued by the department:

- (1) Access Flooring Contractor (12 AAC 21.210);
- (2) Acoustical and Insulation Contractor (12 AAC 21.220);
- (3) Asbestos Abatement Contractor (12 AAC 21.230);
- (4) Carpentry Contractor, Finish (12 AAC 21.240);
- (5) Carpentry Contractor, Rough (12 AAC 21.250);
- (6) Communications Contractor (12 AAC 21.260);
- (7) Concrete and Paving Contractor (12 AAC 21.270);
- (8) Demolition Contractor (12 AAC 21.280);
- (9) Drilling Contractor (12 AAC 21.290);
- (10) Drywall Contractor (12 AAC 21.300);
- (11) Electrical Contractor (12 AAC 21.310);
- (12) Elevator and Conveying System Contractor (12 AAC 21.320);
- (13) Excavation Contractor (12 AAC 21.330);
- (14) Fence & Guardrail Contractor (12 AAC 21.340);
- (15) Floor Covering Contractor (12 AAC 21.350);
- (16) Glazing Contractor (12 AAC 21.360);
- (17) Landscaping Contractor (12 AAC 21.370);
- (18) Liquid or Gas Storage Tank Contractor (12 AAC 21.380);
- (19) Low Voltage Alarm or Signaling Device Contractor (12 AAC 21.390);
- (20) Marine Contractor (12 AAC 21.400);
- (21) Masonry Contractor (12 AAC 21.410);
- (22) Mechanical Contractor, Exempt (12 AAC 21.420);
- (23) Painting Contractor (12 AAC 21.430);
- (24) Plaster Contractor (12 AAC 21.440);
- (25) Road Construction Contractor (12 AAC 21.450);
- (26) Roofing Contractor (12 AAC 21.460);
- (27) Security Systems Contractor (12 AAC 21.470);
- (28) Sheet Metal Contractor (12 AAC 21.480);
- (29) Sign Contractor (12 AAC 21.490);
- (30) Solid Fuel Appliance Contractor (12 AAC 21.500);
- (31) Steel Erection Contractor (12 AAC 21.510);
- (32) Tile and Terrazzo Contractor (12 AAC 21.520);
- (33) Wallcovering Contractor (12 AAC 21.530);
- (34) Water and Sewer Contractor (12 AAC 21.540);
- (35) Water System Contractor (12 AAC 21.550);
- (36) Welding Contractor (12 AAC 21.560);
- (37) Other Specialty Contractors (12 AAC 21.570). Requires submission of complete and detailed description of work subject to Division review and approval.

**12 AAC 21.210. ACCESS FLOORING CONTRACTOR.** (a) An access flooring contractor installs elevated floor panels used in computer facilities, including access flooring that contains air conditioning ducts, electrical conduit, communication conduit, or similar material.

- (b) An access flooring contractor may not install
- (1) subflooring;
  - (2) flexible, sheet, or woven-back floor-covering material;
  - (3) duct work, conduit, electrical lines, cable, or wiring, regardless of voltage carried, that is independent of the access flooring; or
  - (4) construct or make alterations to an existing structure or the structure that houses the access flooring.

**12 AAC 21.220. ACOUSTICAL AND INSULATION CONTRACTOR.** (a) An acoustical and insulation contractor installs

- (1) all types of insulation media to walls, roofs, decks, perimeter of foundations, and under concrete slabs, including vapor retarders;

- (2) special coatings and materials to provide fire resistance and fireproofing to building components;
  - (3) acoustical tiles and panels, sound absorbing wall and ceiling units, acoustical wall systems, and sound barrier boards and blankets; or
  - (4) ceiling suspension systems.
- (b) This specialty does not include asbestos abatement, removal, or encapsulation.

**12 AAC 21.230. ASBESTOS ABATEMENT CONTRACTOR.** An asbestos abatement contractor requires additional certification by the Department of Labor under 8 AAC 61.600.

**12 AAC 21.240. CARPENTRY CONTRACTOR, FINISH.** (a) A finish carpenter is a specialty contractor who works on anything made of wood, or wood-like materials, attached to the interior of a structure and which is visible, including

- (1) interior wooden trim;
- (2) cabinets;
- (3) built-in shelving;
- (4) interior stairs and banisters;
- (5) cornices;
- (6) laminated countertops;
- (7) doors, door hardware, locks, and latches;
- (8) windows and sills;
- (9) wooden or plastic laminated wall paneling;
- (10) moldings;
- (11) chalkboards and tackboards;
- (12) motorized window louvers, blinds, shades, or drapery hardware; or
- (13) hardwood flooring and floor refinishing.

(b) Finish carpentry is either performed by the contractor or subcontracted to another similarly registered contractor.

**12 AAC 21.250. CARPENTRY CONTRACTOR, ROUGH.** (a) A rough carpenter is a specialty contractor who provides services in the following areas:

- (1) framing and lay-up work;
- (2) concrete form work;
- (3) trusses, beams, and columns;
- (4) structural work, (e.g., wood placed for purposes of structural integrity);
- (5) partition studs of metal or wood;
- (6) siding;
- (7) roof shingles;
- (8) exterior wall sheathing;
- (9) roof sheathing;
- (10) subflooring;
- (11) wooden walkways, rails, treads, and risers;
- (12) decks;
- (13) docks, dock planking, and bull rails;
- (14) pilings driven for purposes of foundation for dwellings, warehouses, or similar fixed structures (not pilings for piers, docks, or floats);
- (15) heavy timber;
- (16) wooden fencing;
- (17) metal doors and frames;
- (18) metal joists and structural metal framing;
- (19) metal or plastic windows;
- (20) operable partitions;
- (21) overhead door installation; or
- (22) scaffold erection.

(b) Rough carpentry is either performed by the contractor or subcontracted to another similarly registered contractor.

**12 AAC 21.260. COMMUNICATIONS CONTRACTOR.** (a) A communications contractor installs

- (1) telephone wiring and equipment;

- (2) radio communications devices and equipment;
- (3) audiovisual equipment; or
- (4) navigation equipment.

(b) Unless specifically exempted under AS 08.40.190, all communications contractor work is done under the supervision of an electrical administrator.

**12 AAC 21.270. CONCRETE AND PAVING CONTRACTOR.** A concrete and paving contractor performs work in the following areas:

- (1) cast-in-place concrete;
- (2) concrete form work;
- (3) concrete pumping;
- (4) concrete restoration and cleaning;
- (5) curbs and sidewalks;
- (6) asphalt paving, surfacing, and repair;
- (7) concrete finishing, except painting;
- (8) aggregate coatings;
- (9) pavement markings, including tactile warning lines and striping on roads, parking lots, and curbs;

or

- (10) asphalt- and concrete-mounted safety reflectors and speed bumps.

**12 AAC 21.280. DEMOLITION CONTRACTOR.** (a) A demolition contractor performs work in the following areas:

- (1) demolition of fixed structures and parts of structures;
- (2) removal and capping of existing utilities; or
- (3) removal and abatement of hazardous materials, except for asbestos.

(b) A demolition contractor might use explosives and heavy equipment to effect demolition. Explosive users might be required to obtain a certificate of fitness from the Department of Labor, under 8 AAC 62.030, to engage in that activity.

**12 AAC 21.290. DRILLING CONTRACTOR.** A drilling contractor performs work in the following areas:

- (1) exploratory core drilling and boring, for the purpose of gathering geotechnical data and ground water monitoring;
- (2) water well drilling, including the installation of well casings; or
- (3) horizontal drilling and tunneling for the purpose of soil stabilization, grouting, dewatering and drainage, mining, and the installation of underground cables and piping.

**12 AAC 21.300. DRYWALL CONTRACTOR.** A drywall contractor performs work in the following areas:

- (1) installation of gypsum board or other drywall materials;
- (2) taping; or
- (3) joint preparation.

**12 AAC 21.310. ELECTRICAL CONTRACTOR.** An electrical contractor, unless specifically exempted in AS 08.40.190, must be registered as, or employ, an electrical administrator licensed under AS 08.40, and may only submit bids for, or work on, projects for which it has a licensed electrical administrator. A worker doing work covered by the National Electrical Code or the National Electrical Safety Code established in AS 18.60.580 is subject to certificate of fitness requirements of the Department of Labor under 8 AAC 90.

**12 AAC 21.320. ELEVATOR AND CONVEYING SYSTEM CONTRACTOR.** (a) An elevator and conveying system contractor installs and maintains manual, electric, and hydraulic conveying systems, including all related machinery, hardware, accessories, safety equipment, and controls. Conveying systems include

- (1) dumbwaiters;
- (2) passenger and freight elevators of all types, including cars, entrances, and hoistway equipment;
- (3) escalators, moving walks, ramps, and other passenger conveying systems composed of moving belts or treads installs in horizontal and inclined positions;
- (4) people, platform, stage and orchestra, sidewalk, wheelchair, and vehicle lifts;

(5) material handling systems, including freight handling equipment, prefabricated chutes, conveyors, gravity rollers, powered rollers, powered belts, and other devices for transfer of bulk and packaged materials; and

(6) structural turntables, including movable areas for restaurants, stages, exhibits, displays, and turntables for vehicular and industrial uses.

(b) The elevator safety standards adopted in AS 18.60.800 apply to work described in this section.

**12 AAC 21.330. EXCAVATION CONTRACTOR.** An excavation contractor performs work in the following areas:

- (1) haul and spread sand, gravel, topsoil, fill, or other construction materials;
- (2) dig and back-fill trenches, holes, and ditches;
- (3) drilling;
- (4) blasting;
- (5) land clearing, ground leveling, grading, filling, and shaping;
- (6) staking;
- (7) culverts;
- (8) railroad track grade and fill; or
- (9) tunneling.

**12 AAC 21.340. FENCE AND GUARDRAIL CONTRACTOR.** A fence and guardrail contractor erects and installs

- (1) metal or wood fences including gates, posts, and hardware;
- (2) metal or wood guardrails; or
- (3) prefabricated concrete, metal, or wood barricades or parking barriers, including bull rails.

**12 AAC 21.350. FLOOR COVERING CONTRACTOR.** A floor covering contractor installs

- (1) carpet;
- (2) flexible or resilient tile; or
- (3) flexible or resilient sheet flooring.

**12 AAC 21.360. GLAZING CONTRACTOR.** A glazing contractor installs

- (1) windows, frames, and sashes of metal or wood;
- (2) glass doors, frames, and hardware; or
- (3) stained glass windows, doors, and ceiling panels, but does not cut openings for skylights or install roof bubbles.

**12 AAC 21.370. LANDSCAPING CONTRACTOR.** (a) A landscape contractor

- (1) grades, fills, and levels ground;
- (2) hauls fill, gravel, topsoil, sand, and similar construction materials;
- (3) constructs water drainage systems, dewatering, and ponds;
- (4) performs hydro-seeding; or
- (5) installs grass, shrubbery, trees, or other ornamental or decorative plants.

(b) A landscaping contractor does not prepare land for construction of a building or structure.

**12 AAC 21.380. LIQUID OR GAS STORAGE TANK CONTRACTOR.** A liquid or gas storage tank contractor connects or installs non-Uniform Plumbing Code plumbing incidental to installation of storage tanks, but does not

- (1) perform any work covered by the Uniform Plumbing Code adopted under AS 18.60.705;
- (2) construct or alter the pad, base, footings, or structure housing the installed tank.

**12 AAC 21.390. LOW VOLTAGE ALARM OR SIGNALING DEVICE CONTRACTOR.** (a) A low voltage alarm or signaling device contractor installs

- (1) fire sensing and signaling devices;
- (2) intrusion or proximity detection and signalling devices; or
- (3) automatic fire protection systems, except sprinkler systems.

(b) A low voltage alarm or signaling device contractor does not perform any work covered by the National Electrical Code cited in AS 18.60.580, unless the work is specifically exempted under AS 08.40.190.

**12 AAC 21.400. MARINE CONTRACTOR.** A marine contractor performs work in the following areas:

- (1) pilings driven for the construction of piers, docks, and other marine facilities;
- (2) construction of caissons, seawalls, and jetties;
- (3) dredging; or
- (4) underwater construction.

**12 AAC 21.410. MASONRY CONTRACTOR.** A masonry contractor installs

- (1) chimneys of stone, brick, or block;
- (2) stone or brick flooring;
- (3) stone, brick, or block masonry fences and walls;
- (4) refractories;
- (5) fireplaces, attached or remote; or
- (6) brick, stone and block mortaring.

**12 AAC 21.420. MECHANICAL CONTRACTOR, EXEMPT.** The department will, in its discretion, register as a specialty contractor, with a specialty trade designation of "mechanical, exempt" a person doing plumbing, heating, and other mechanical work that is exempt from the supervision of a mechanical administrator under AS 08.40.390(b)(1) and (2). A person acting in this capacity is subject to all applicable requirements of the Department of Labor under AS 18.62.

**12 AAC 21.430. PAINTING CONTRACTOR.** (a) A painting contractor uses brush, roller, or spray application techniques on all types of interior and exterior surfaces to

- (1) perform surface preparation, including drywall taping, patching, filling, sanding, sand blasting, stripping, and masking;
- (2) apply paints, stains, oils, coatings, sealants, epoxies, and similar products, including weatherproofing and waterproofing materials;
- (3) apply texturing and acoustical spray-ons or paints;
- (4) perform electrostatic applications; or
- (5) striping on roads, parking lots, and curbs.

(b) A painting contractor who performs "hazardous painting," as defined in AS 18.63.100, is also subject to the certification requirements of AS 18.63.

**12 AAC 21.440. PLASTER CONTRACTOR.** A plaster contractor

- (1) installs wood or metal lath; or
- (2) applies plaster and plaster-like materials.

**12 AAC 21.450. ROAD CONSTRUCTION CONTRACTOR.** A road construction contractor performs the following services:

- (1) grading, filling, and leveling;
- (2) drilling;
- (3) blasting;
- (4) sand, gravel, rock, and water hauling and dispersing;
- (5) compaction;
- (6) staking;
- (7) wooden bridges; or
- (8) culverts.

**12 AAC 21.460. ROOFING CONTRACTOR.** A roofing contractor performs the following services on all types of roofs using all types of roofing material:

- (1) installation of roof sheathing;
- (2) installation or application of roof weatherproofing and insulation;
- (3) repair of structural damage of roof support system, but not construction or installation of a new roof support system;
- (4) extension of roof penetrations, vents, and drains on an existing structure, except electrical penetrations; or
- (5) installation of skylights.

**12 AAC 21.470. SECURITY SYSTEMS CONTRACTOR.** (a) A security systems contractor installs security systems that become a permanent part of a structure, including

- (1) vaults and related hardware; or
- (2) mechanical and electronic locking devices and related hardware and controls.

(b) Installation of some security and vault equipment might also require a steel erection specialty contractor registration or an electrical contractor registration.

(c) A locksmith who sells or installs locks and related door hardware that do not become a permanent part of the structure, is exempt from registration as a security systems contractor under AS 08.18.161.

**12 AAC 21.480. SHEET METAL CONTRACTOR.** (a) A sheet metal contractor performs work in the following areas:

(1) manufacture, fabrication, assembly, installation, and alteration of all ferrous or nonferrous metal work;

(2) lagging over insulation and duct lining;

(3) preparation of drawings taken from architectural and engineering plans required for fabrication and erections of sheet metal work;

(4) exterior wall sheathing and siding;

(5) metal roofing, flashing, and decking;

(6) ornamental sheet metal work, including cornices;

(7) metal venting, chimneys, and breaching;

(8) skylight installation;

(9) lavatory partitions;

(10) sheet metal shelving;

(11) louvers;

(12) commercial or industrial food service equipment; or

(13) demolition of sheet metal.

(b) This specialty contractor category does not include sheet metal work subject to building codes identified in AS 08.18.171(7), including heating, ventilation, and air conditioning ducting and equipment. Work subject to those codes is done by a mechanical or general contractor under the supervision of a mechanical administrator licensed under AS 08.40.

**12 AAC 21.490. SIGN CONTRACTOR.** (a) A sign contractor fabricates and installs wooden, plastic, laminated, or metal signs, including those electrically operated.

(b) A sign contractor does not

(1) install or apply materials that commonly require specialized installation techniques, such as carpet or wallpaper; or

(2) perform any work covered by the National Electrical Code adopted under AS 18.60.580 unless specifically exempted in AS 08.40.190.

**12 AAC 21.500. SOLID FUEL APPLIANCE CONTRACTOR.** (a) A solid fuel appliance contractor is a specialty contractor who installs chimney-connected solid fuel heating appliances, including

(1) solid fuel room heaters;

(2) fireplace stoves;

(3) fireplace inserts;

(4) masonry and factory-built fireplaces;

(5) all chimney components, connectors, and accessories necessary for the installation of solid fuel appliances, including roof flashings; or

(6) noncombustible wall protection materials including masonry and ventilated sheet metal panels.

(b) In this section, "solid fuel" means

(1) wood in its various forms, including chunk wood, pressed logs, wood pellets, wood chips, and paper; and

(2) coal in its various forms, including processed coals, coke, peat, and charcoal.

**12 AAC 21.510. STEEL ERECTION CONTRACTOR.** (a) A steel erection contractor installs

(1) ornamental metal;

(2) structural steel;

(3) steel towers and pylons;

- (4) jail or detention bars, gates and hardware;
- (5) reinforcing steel for concrete;
- (6) corrugated floor steel; or
- (7) welding, soldering, or brazing necessary for installation but incidental to the structure.

(b) A steel erection contractor does not perform electrical code work related to jails, barriers, detention systems, or vaults.

**12 AAC 21.520. TILE AND TERRAZZO CONTRACTOR.** A tile and terrazzo contractor installs, and uses materials required to secure, wood or metal lath and tile or terrazzo on floors, walls, or manufactured surfaces such as tables, cabinets, and shelves.

**12 AAC 21.530. WALLCOVERING CONTRACTOR.** A wallcovering contractor installs paper, fabric, and woven-backed material, but does not paint or install wood or plastic laminated paneling.

**12 AAC 21.540. WATER AND SEWER CONTRACTOR.** A water and sewer contractor installs water lines and sanitary, storm, or drain sewer lines more than five feet from a building. A mechanical contractor registration under AS 08.18.028 is required before a person may install water lines or sanitary, storm, or drain sewer lines five feet or less from a building, or perform work covered by a plumbing or mechanical code identified in AS 08.18.171(7).

**12 AAC 21.550. WATER SYSTEM CONTRACTOR.** A water system contractor drills and constructs water wells and performs the work necessary for the installation, repair, or maintenance of water well system equipment. A water system contractor uses

- (1) the equipment needed to plumb the water system from a submersible pump to the discharge side of the pressure tank;
- (2) the equipment needed to wire the electrical system from the submersible pump to and including the well pump system controls terminating at the first point of connection before the circuit breaker panel.

**12 AAC 21.560. WELDING CONTRACTOR.** (a) A welding contractor

- (1) cuts, welds, solders, and brazes any metals;
- (2) fabricates steel;
- (3) performs welding inspections; or
- (4) uses industrial radiologic techniques and materials.

(b) Nothing in this section prohibits cutting, welding, soldering, and brazing by mechanical contractors or other specialty contractors when that work is a necessary and integral part of that mechanical or specialty trade.

**12 AAC 21.570. OTHER SPECIALTY CONTRACTORS.** (a) The department will establish, modify, or delete existing specialty contractor trade categories based on established usage in the construction industry. The department will, in its discretion, register an applicant in a specialty trade not recognized by this chapter if the applicant can show to the department that the trade requires special skill that is not related to any of the specialty trades already established.

(b) The department will, in its discretion, register as a construction surveying specialty contractor a person whose trade involves setting of line and grade, slope staking, blue and red topping, and other construction oriented surveying procedures. The performance of "as-built" surveys or any of the services defined as the practice of land surveying in AS 08.48.341(9), require registration as a professional land surveyor under AS 08.48.