

**FY 2013
Community Revenue Sharing
Program**

APPLICATION FORMS

Filing Deadline: June 1, 2012



State of Alaska
Sean Parnell, Governor

Department of Commerce, Community,
and Economic Development
Susan Bell, Commissioner

Division of Community and Regional Affairs
Scott Ruby, Director



STATE OF ALASKA
DEPARTMENT OF
COMMERCE
COMMUNITY AND
ECONOMIC DEVELOPMENT

Division of Community and Regional Affairs

Sean Parnell, Governor
Susan K. Bell, Commissioner
Scott Ruby, Director

Dear Municipal Official:

The Division of Community and Regional Affairs (DCRA) is pleased to provide you with the attached FY 13 Community Revenue Sharing Program application. **To participate in the FY 13 Community Revenue Sharing Program, this application must be completed and returned to the Department, postmarked no later than June 1, 2012.**

The application consists of two pages. Page one, or the cover sheet, provides several questions that must be answered in order to determine whether the city meets the minimum qualifications for funding as required by law. Page one also provides a "certification and assurances" statement that must be signed by the mayor, manager, or administrator of the city. Page two is a FY 13 Community Revenue Sharing Program budget form. The budget form, which provides an **estimate** of the city's FY 13 Community Revenue Sharing payment, must be completed and returned with the application cover sheet.

In addition to the completed application, each city must submit to the DCRA a copy of its approved FY 13 city budget (2012 budget for cities operating on a calendar fiscal year) and FY 11 audit or certified financial statement. Note: The budget and audit/certified financial statement are not due by the June 1, 2012, deadline. They may be submitted at a later date.

The completed FY 13 Community Revenue Sharing application, FY 13 city budget, and FY 11 audit or certified financial statement should be submitted to:

Division of Community and Regional Affairs
Community Revenue Sharing Program
P.O. Box 110809
Juneau, AK 99811

Please be aware that funding for the Community Revenue Sharing Program may decline substantially in future years if the Legislature decides not to appropriate additional monies into the Community Revenue Sharing Fund. For example, with no further appropriation, payments will decline by over 33% in FY 14, 55% in FY 15, and no funding will be available for distribution in FY 16.

Should you have any questions regarding the FY 13 Community Revenue Sharing Program, please feel free to call me at 907-465-4751.

Sincerely,


Lawrence Blood
Local Government Specialist IV

**FY 2013
COMMUNITY REVENUE SHARING PROGRAM
APPLICATION COVER SHEET**

Name of City

Date

Mailing Address

Phone

City, State, Zip Code

Fax

"Minimum Qualifications"

	Yes	No	Not Applicable
a. Did your municipality successfully conduct its most recently scheduled local regular election?	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are regular meetings of the governing body held in accordance with local code and a record of the proceedings maintained?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Have your municipality's ordinances been codified?	<input type="checkbox"/>	<input type="checkbox"/>	
d. If the municipality levies and collects property taxes, has the municipality provided the Taxpayer Notice required by AS 29.45.020?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

"Certification and Assurances"

The applicant certifies that to the best of my knowledge and belief, the information contained in this application is true and correct and the applicant agrees to comply with the laws and regulations which are used to administer Community Revenue Sharing Program funds.

Mayor, Manager or Administrator
Printed Name

Mayor, Manager or Administrator
Signature

FY 2013 COMMUNITY REVENUE SHARING

BUDGET FORM

Name of City

Please describe below how your city proposes to use its estimated FY 2013 Community Revenue Sharing payment.

FUEL \$ _____

ELECTRICITY \$ _____

INSURANCE \$ _____

EDUCATION \$ _____

WATER/SEWER \$ _____

PUBLIC SAFETY \$ _____

FIRE \$ _____

ROAD MAINTENANCE \$ _____

HARBORS \$ _____

HEALTH \$ _____

LOCAL TAX RELIEF \$ _____

GENERAL ADMINISTRATION \$ _____

OTHER _____ \$ _____

OTHER _____ \$ _____

OTHER _____ \$ _____

ESTIMATED PAYMENT \$