

State of Alaska
Department of Community and Economic Development
Corporations Section
P.O. Box 110808, Juneau, Alaska 99811-0808
(907) 465-2530

**INSTRUCTIONS FOR QUALIFYING A FOREIGN NONPROFIT CORPORATION
TO DO BUSINESS IN ALASKA**

Enclosed are the forms necessary for qualifying a foreign nonprofit corporation in Alaska. Please follow these instructions carefully as you complete the application.

An original and one photocopy of the application must be completed to be accepted by this office.

In addition, the Nonprofit Classification Code(s) (NPSIC) which most closely describes the business activities of the corporation must be stated. The NPSIC may be determined from the attached Nonprofit Classification Code listing.

A.

- Item 1. Requires the exact name of the corporation.
- Item 2. If the corporate name is not available in Alaska, another name may be selected.
- Item 3. Requires the name of the state in which the corporation is incorporated.
- Item 4. Requires the date of incorporation in the state of domicile and the period of duration. The period of duration is the life expectancy of the corporation as indicated in the Articles of Incorporation. If the state of domicile does not require a period of duration, indicate perpetual.
- Item 5. Requires the address of the principal office.
- Item 6. Requires the name and mailing address of the proposed registered agent. The registered agent may be either an individual resident of Alaska, or a domestic or foreign corporation authorized to transact business in Alaska. If the mailing address is a postal box, the physical address must be given as well.
- Item 7. Requires a description of the type of business to be transacted in Alaska.
- Item 8. Requires names and addresses of the directors.

B. A Certificate of Compliance (sometimes referred to as a Certificate of Good Standing; Existence) from the corporation's state of domicile is required to be filed with the application.

C. Total filing fee is \$50.00

Please do not hesitate to contact this office if you should have any questions regarding the above.

 **The completed Application for Certificate of Authority, Certificate of Compliance, and \$50.00 filing fee must be submitted to:**

**Department of Community and Economic Development
Corporations Section
P.O. Box 110808
Juneau, Alaska 99811-0808**

PLEASE ALLOW A MINIMUM OF TWO WEEKS FOR PROCESSING

State of Alaska
Department of Community and Economic Development
Division of Banking, Securities and Corporations
Corporations Section
P.O. Box 110808, Juneau, Alaska 99811-0808
(907) 465-2530

www.dced.state.ak.us/bsc/corps.htm

Your corporation email/website address: _____

APPLICATION FOR CERTIFICATE OF AUTHORITY

Pursuant to the provisions of AS 10.20.480 of the Alaska Nonprofit Corporation Act, the undersigned corporation hereby applies for a Certificate of Authority to transact business in Alaska, and for that purpose submits the following statement:

1. The name of the corporation: _____
2. The name which it elects to use in Alaska: _____
3. The corporation is incorporated under the laws of: _____
4. The date of incorporation: _____
and the period of duration: _____
5. The address of the principal office in the state or country under whose laws it is incorporated:

6. The address of the proposed registered office in Alaska:

The name of its proposed registered agent in Alaska at that address: _____

7. The purpose the corporation proposes to pursue in the transaction of business in Alaska:

NPSIC Codes: Primary: _____ Secondary: _____ Other: _____

8. The names and respective addresses of its directors and officers (attach list if necessary):

DIRECTORS

1. _____
2. _____
3. _____

OFFICERS

1. _____
2. _____
3. _____

Date _____, _____

Exact Corporate Name

By: _____
President or Vice President

Attest: _____
Secretary or Assistant Secretary

NONPROFIT CLASSIFICATION CODES

- 8000 - Nonprofit Hospitals and Clinics
- 8200 - Schools and Libraries
- 8320 - Family Social Services
- 8330 - Job Training Services
- 8360 - Residential Care Services
- 8400 - Museums
- 8610 - Business Organizations
- 8620 - Professional Organizations
- 8630 - Labor Organizations
- 8640 - Civic & Social Organizations
- 8650 - Political Organizations
- 8660 - Religious Organizations
- 9200 - Public Safety Organization
- 9300 - Finance, Taxation & Monetary Policy Organization
- 9400 - Administrators of Public Resource Programs
- 9510 - Environmental/Wildlife Safety & Conservation
- 9530 - Housing & Urban Development Organizations
- 9600 - Administrators of Economic Development Programs